



## **Minutes of the ASH Board of Directors Meeting**

**May 28, 2018**

7:00 PM to 9:00 PM  
Sandy Hill Community Centre

Present from the Board: Chad Rollins; Susan Young; John Verbaas; Larry Newman; Scott Williams; Megan Reilkoff; Trina Cooper-Bolan; Christine Aubry (Bob Forbes sent regrets)

Invited guests: Councillor Fleury; Roger Chapman and Jake xx from Bylaw Services; and xx and xx from Ottawa Community Housing Safety Services.

### **1. Welcome and Tour de table**

The new President, Susan Young, welcomed everyone to the first meeting of the newly elected Board of Directors for 2018-2019.

### **2. Election of Executive**

Megan Reilkoff was elected as Treasurer on a motion from Scott seconded by Trina.

Christine Aubry was elected as Secretary on a motion from Chad seconded by Megan.

Bob Forbes was elected as Vice-president (in absentia) on a motion from Christine seconded by Scott.

Chad Rollins was elected in a new 1-year term position of Past President on a motion from Megan seconded by John.

### **3. Review and Approval of Agenda**

Christine asked to add an item under New Business regarding car thefts. The agenda was accepted as amended on a motion from Scott seconded by Megan.

### **4. Review and Approval of Minutes of April 30, 2018**

The minutes of the last meeting were approved on a motion from Larry seconded by Scott.

### **5. Councillor's Report**

466 Nelson:



Councillor Fleury updated the Board on a recent incident at this address (a party that spilled into the street). Following many noise complaints, charges of \$480 were laid. The Board informed the Councillor and By-law that students are charging people to attend the parties in order to cover the cost of Bylaw violations.

Following questions from Jan Finlay (resident and Block Rep Coordinator), the Councillor confirmed that having alcohol in the street is a criminal offence, and also that anyone can call the police if at any time they feel their safety is at risk.

#### Sandy Hill Co-op:

The lease for this building ends in 2019 and the Co-op Board is in discussions with the University of Ottawa to see if the lease can be extended year by year. The Co-op Board and University will meet with ASH to discuss options.

#### CSST Combined Storm and Sewage Tunnel at Cumberland between Stewart and Wilbrod:

There was a public meeting on this project. The Councillor informed the Board that there is no plan for an emergency release and there are delays to this work. Where streets are being rebuilt, street designs will be reviewed. Councillor Fleury is asking the City to consider a street width of 3.3 meters to make more room for greenery.

John indicated he would be sending comments to Councillor Fleury.

#### Chapel and Wiggins intersection:

Ottawa Community Housing and City Traffic Services met to discuss safety concerns due to cars coming from the 417 off-ramp and taking a quick right turn onto Wiggins Private. Solutions, including a pedestrian crossover, are being considered.

#### RA Review:

Councillor Fleury is requesting specific measures for Sandy Hill, including that all garbage and recycling be kept indoors. He also plans to speak with the landlords' association.

Christine brought up the problem of rats. There is a City Task Force on this problem and Bylaw services are raising the problem with landlords. Councillor Fleury informed ASH that residents must inform 311 of a rat sighting even if it is in their own home, and also that residents should be informed that sources of water attract rats, as well as food.

#### Richcraft Development at Charlotte and Rideau:



The Councillor confirmed that the building of the Sales Center is moving ahead but it will only occupy half of the space of the existing park. The City is looking at how to relocate 5 trees as well as the benches and garbage receptacles.

Responding to a question, Councillor Fleury confirmed that, to his knowledge, the Trinity project at Chapel and Rideau will begin soon.

#### Vélo-Go:

This bike rental company would like to expand. There are 3 at Ottawa U, 1 will be by the new Art Gallery, and 1 on the west side of the Corktown footbridge. Councillor Fleury recommended they look at placing one by the Rideau Sports Centre. The Board liked this idea and suggested other locations as well: Strathcona Heights; behind the Shoppers Drug Mart on Rideau Street; the Viner residence on Laurier. Trina highlighted that it is important that existing cycling infrastructure be considered when deciding where to locate the bikes, so as to not jeopardize the safety of cyclists.

#### Questions for Councillor:

Trina asked Councillor Fleury about 38 Blackburn – a property she identifies as being at risk of demolition by neglect. Councillor confirmed the City has this property on their list of vacant heritage properties.

## **6. Reports and Updates**

### **a. Block Representatives report**

Jan Finlay had nothing to report (?)

### **b. Executive Report**

As this was the first meeting with the new Board, there was no Executive Report.

### **c. Treasurer's Report**

Owing to this being the first meeting with Megan as Treasurer, and that a Treasurer's report was presented in April, no report was deemed necessary.

### **d. Committee Reports**

#### **i By Law**

Larry will continue to serve as Chair of this committee.



Larry and Chad provided some background on the garbage problem: a list of 300 violators was created and upon suggestion by the Councillor, the 10 “worst offenders” were identified to By-law services for action. Larry had not heard back from Bylaw regarding progress, but a visual inspection showed progress at only 1 of those properties.

Roger Chapman, Director of Bylaw Services, reported that a full-time staff (Tyler Tamer) is being dedicated to Sandy Hill until the end of September (pending renewal if funds allow) and has been given the direction to start charging tenants (??). Of the 300 properties first identified, 170 are now compliant. The City is now at the point where they need to contract out clean-up services or lay charges, both of which require more time and resources than writing a Notice of Violation. Also, contracting out services is a risk to the City who may not be able to recover the expense, and a charge can be held up in the Courts anywhere from 2 to 6 months.

Trina suggested a “blitz” strategy, but Mr. Chapman explained this was problematic as it would pull resources from other communities.

Chad asked about the status of the review of service delivery. Mr Chapman answered that the consultant, KPMG, have completed the report and City staff are preparing to make recommendations to Committee in Council in December. The Report will be released before Committee review. Bylaw services are also going ahead with a review of resource allocations.

Chad asked if there was a specific type of property that was most problematic. Mr Chapman confirmed it is multi-unit buildings. Chad suggested these landlords then be taxed appropriately to generate the resources needed to enforce bylaws, or that the City look at a licensing system or per-call fee. Mr Chapman noted that they are looking at the City of Toronto’s model for landlord licensing. He confirmed that a proactive model is preferred.

It was agreed that a meeting would be set up with By-law services in the near future and Board members would be informed of the date if they are interested in attending.

## **ii. Environment**

Susan reported that she sent an email regarding “work parties” at the de-paving projects.

## **iii. Communications**

Scott reported on the May 24<sup>th</sup> meeting of the Save Sandy Hill Committee where they discussed the content for the pamphlets and the petition. Susan requested that the Committee prepare written documentation for the Board to review. Scott will send out an email before the Committee’s next meeting, June 15<sup>th</sup>.

## **iv. Membership**



Ralph Blaine has indicated that he is still willing to help with Membership but no longer wants to Chair the committee. The Committee will now be comprised of: Scott (Chair); Ralph Blaine; Larry Newman; Megan Reilkoff and Christine Aubry.

#### **v. Engagement with the University of Ottawa**

The next Town and Gown meeting date is June 6<sup>th</sup>. Susan will be attending with 2 community volunteers and will report back to the Board at the next meeting.

Susan will also be meeting with the J. Rausseo of the University's Sustainability Office.

#### **vi. Transportation**

John Verbaas provided an overview of the truck tunnel issue for new members. He also reported that he is still trying to set up a meeting with Mona Fortier. It was agreed that this should be an issue to push during the Municipal elections. Chad Rollins and John are also trying to work with the Forum of Community Associations. It was suggested that ASH (with FCA?) prepare a letter to the Mayor (to...ask where he stands??)

#### **vii. Planning & Heritage**

Trina remains Chair of this Committee and Chad Rollins is taking on the role of Co-chair. There was a lot of interest at the AGM from residents wanting to be involved in heritage and planning. Trina and Chad plan to hold a meeting open to all residents to identify tasks for volunteers.

Trina and Chad also plan to meet with other residents' associations within heritage conservation areas with a goal to develop common recommendations to present to City officials. A tentative date is June 13<sup>th</sup>.

Regarding the Charette exercise for 516 Chapel taking place on June 4<sup>th</sup>, Trina put forward a motion that ASH reimburse up to \$400 for catering the event. The motion was seconded by Scott and approved.

Trina reported that a "visual design guide" is being prepared (? By?) to give developers guidance by working with residents to identify what we like and why, instead of what we don't like. This guide will also be useful leading up to our desired amendments of Section 5 of the Secondary Plan. Trina will send an email to all ASH members to request input and feedback.

Trina is coordinating with Prime Ministers' Row and the Carleton School of Architecture to undertake another, larger, "charette" as well as develop an amenities strategy for commercial streets (Rideau, Somerset, Laurier and Mann) Telfer School of Management is offering a Fall semester course which will focus on this project (?)



There is a proposal in to the Heritage Architectural Salvage program to salvage and recover materials from demolitions taking place in Sandy Hill.

## **7. Old Business**

### **a. One & Only Craft Fair**

Susan reported that everything is going well with planning of the event.

### **b. SHCC park funds: Motion and Vote**

Chad put forward the following motion: “That the Board authorize the release of the Sandy Hill Community Centre park funds held by the Sandy Hill Community Health Centre, to the Sandy Hill Community Centre, in order to purchase sports equipment to be made available to all users of the park.” John seconded. Motion approved.

## **8. New business**

### **a. ASH Board Lazy Friday**

Susan reminded everyone that a poll was sent out to find a date for a social gathering for the new Board.

### **b. Administration Issues**

Susan encouraged new Board members to set up a gmail account solely for ASH purposes.

### **c. New Committees Proposal**

Trina raised the point that the Board consider creating a fundraising committee. Susan stated that there have been discussions about the creation of an Events Committee. This would be further discussed at the upcoming social event.

Trina asked if it is expected that all Board Directors chair a committee. Susan explained that there is nothing in the Bylaws to this effect but that it has been customary practice. She also clarified that those holding Executive positions are not expected to Chair a Committee, unless they choose.



**d. Added item: Thefts**

Christine reported that her neighbour's car had been stolen by tech-savvy thieves who have devices that connect to car fobs inside the house. There will be a notice in the upcoming issue of IMAGE. It was also suggested that the information be shared in the ASH newsletter.

**9. Next meeting**

The next meeting will be June 25<sup>th</sup> 2018 at the Sandy Hill Community Centre.